

Theatres 2012

Reference	82/13		
Theatre name			
Address			
		MGC Code (For Official Use ONLY)	
Name and surname of reporting officer (in blocks)			
Telephone		Mobile	
		Fax	
E-mail address			
Website			

CONFIDENTIAL WHEN COMPLETE

This questionnaire is designed to collect statistical information on theatres for 2012. **All data provided should refer to the calendar year January 2012 to December 2012.** You are kindly requested to return this questionnaire with complete information within three weeks of receipt. The information you send us should be as **accurate** as possible, to the best of your knowledge and belief. However, you are kindly requested to provide estimates in the absence of actual data. This information is being requested in terms of the **Malta Statistics Authority Act (XXIV of 2000)**, which stipulates that data will be used internally for statistical purposes only, and will not be disclosed or divulged to third parties under any form.

1. Ownership of theatre in 2012

Please tick (✓) ONLY ONE

1. Public (state-owned)	<input type="checkbox"/> 1
2. Church	<input type="checkbox"/> 2
3. Private (owned by individual and/or other private bodies)	<input type="checkbox"/> 3

2. Theatre management in 2012

Please tick (✓) ONLY ONE

1. Public entity	<input type="checkbox"/> 1
2. Church or church-run organisation	<input type="checkbox"/> 2
3. Private (for profit) enterprise	<input type="checkbox"/> 3
4. Private (voluntary/not-for-profit) organisation	<input type="checkbox"/> 4

3. Classification of theatre in 2012

Please tick (✓) ONLY ONE

Would you classify your theatre as a:	
1. Public theatre: A public theatre is one where the majority of artistic productions are accessible to the general public	<input type="checkbox"/> 1
2. Community theatre: A community theatre is a theatre where the majority of artistic productions are mainly presented by local community groups (e.g. pageant group or drama clubs) and which is accessible to the public.	<input type="checkbox"/> 2
3. Multi-purpose space: A multi-purpose space is considered to be an area where a variety of events are organised in the space, some of which may be artistic in nature.	<input type="checkbox"/> 3

4. Non-arts related activities held in the theatre, by the theatre, in 2012

Type of activity	<u>Number of activities organised by theatre</u>
1. Conferences	
2. Social events (e.g. tombola, parties etc)	
3. Prize-giving ceremonies	
4. Religious services	
5. Fairs	
6. Other (please specify) _____	

5. Non-arts related activities held in the venue, by external organisations, in 2012

Type of activity	<u>Number of activities organised by external organisations</u>
1. Conferences	
2. Social events (e.g. tombola, parties etc)	
3. Prize-giving ceremonies	
4. Religious services	
5. Fairs	
6. Other (please specify) _____	

6. Productions held in theatre in 2012

Category	Type of production	Number of productions				Number of performances				Total attendance			
		Organised by theatre		Organised by external organisations		Organised by theatre		Organised by external organisations		Organised by theatre		Organised by external organisations	
Dance	1. Classical dance												
	2. Contemporary dance												
	3. Modern dance												
Concert	4. Band club concerts												
	5. Chamber music												
	6. Choral concerts												
	7. Jazz/Pop/Rock/Electronic concerts												
	8. Symphonic concerts												
	9. Cabaret/variety shows												
Category	Type of production	Number of productions				Number of performances				Total attendance			
		Organised by theatre		Organised by external organisations		Organised by theatre		Organised by external organisations		Organised by theatre		Organised by external organisations	
		Language		Language		Language		Language		Language		Language	
		Maltese	Other	Maltese	Other	Maltese	Other	Maltese	Other	Maltese	Other	Maltese	Other
Comedy	10. Pantomime												
	11. Classical comedy/Contemporary comedy												
	12. Maltese comedy (<i>Farsa</i>)												
Drama	13. Classical/Contemporary drama												
	14. Religious drama												
	15. Musical/Operetta												
	16. Opera												
	17. Films (projected in the theatre auditorium)												
	18. Productions by primary and secondary schools												
School	19. Productions by higher education institutions												
	20. Productions by performing arts schools (dance/ music/drama)												
	21. Other (please specify) _____												
	Total												

7. Venue details in 2012

1. Number of dressing rooms	_____
2. Backstage space and workshop (approximate area in square metres)	_____
3. Permanent stage (approximate area in square metres). NOTE: If the stage is flexible or non-permanent please indicate all area	_____
4. Do you have your own lighting system?	<input type="checkbox"/> ₁ Yes <input type="checkbox"/> ₂ No
5. Do you have a lights control board?	<input type="checkbox"/> ₁ Yes <input type="checkbox"/> ₂ No
6. Number of power packs NOTE: The number of channels available on the dimmer board of the lighting system	_____
7. Do you have a sound system?	<input type="checkbox"/> ₁ Yes <input type="checkbox"/> ₂ No (Go to No. 8)
7.1 Number of amplifiers	_____
7.2 Number of speakers	_____
7.3 Type of sound mixer	<input type="checkbox"/> ₁ 24 channel <input type="checkbox"/> ₂ 36 channel <input type="checkbox"/> ₃ Other
8. Is your stage equipped with a flying system for scenery?	<input type="checkbox"/> ₁ Yes <input type="checkbox"/> ₂ No
9. Does it have trap doors?	<input type="checkbox"/> ₁ Yes <input type="checkbox"/> ₂ No
10. Do you have an orchestra pit?	<input type="checkbox"/> ₁ Yes <input type="checkbox"/> ₂ No
11. Maximum audience capacity in the venue	_____
12. Do you have a box office?	<input type="checkbox"/> ₁ Yes, online <input type="checkbox"/> ₂ Yes, permanent physical box office Note: a box office opening with regular opening hours outside the performance times <input type="checkbox"/> ₃ Yes, temporary physical box office Note: a box office open only for one off performances before the show <input type="checkbox"/> ₄ No
13. Is your <i>platea</i> accessible to wheelchair users?	<input type="checkbox"/> ₁ Yes <input type="checkbox"/> ₂ No
14. Is your stage accessible to wheelchair users?	<input type="checkbox"/> ₁ Yes <input type="checkbox"/> ₂ No

8. Personnel employed by theatres in 2012

Include **ONLY** staff employed **EXCLUSIVELY** by the theatre or working voluntarily on a regular basis.

This includes any individual employment contracts issued for productions commissioned, produced or co-produced by the theatre and service contracts with freelancers and companies.

If full-time and part-time employees engage in more than one of the following activities, please indicate only the main area of activity.

The figures given should be the average over 12 months in full-time equivalent or fractions thereof (including for voluntary work).

Please enter **0** where the data is nil, and **'M'** where the figure is not known.

Type of staff	Total Staff	Full-time		Part-time		Voluntary		Sub-Contracted ⁵	
		Males	Females	Males	Females	Males	Females	Males	Females
Artistic Team									

Include: artistic/music/theatre director, producer, composer, conductor, choreographer, singer, musician, dancer, actor, costume/set /light designer, hair stylist, make-up artist.

⁵Freelance staff/teachers and sub-contracted workers should be included in this category

Type of staff	Total Staff	Full-time		Part-time		Voluntary		Sub-Contracted ⁵	
		Males	Females	Males	Females	Males	Females	Males	Females
Technical Team									

Include: Theatre/stage manager, stage hands, costume maker, stage carpenter, lights technician, sound technician.

⁵Freelance staff/teachers and sub-contracted workers should be included in this category

Type of staff	Total Staff	Full-time		Part-time		Voluntary		Sub-Contracted ⁵	
		Males	Females	Males	Females	Males	Females	Males	Females
Front of House Team									

Include: Front of house manager, guest relations officers/ushers, box office manager, box office staff.

⁵Freelance staff/teachers and sub-contracted workers should be included in this category

Type of staff	Total Staff	Full-time		Part-time		Voluntary		Sub-Contracted ⁵	
		Males	Females	Males	Females	Males	Females	Males	Females
Audience Business Team									

Include: Marketing manager, Other marketing staff, PR manager, Other PR staff, Education programme manager, Education facilitators/animations, fundraising, etc.

⁵Freelance staff/teachers and sub-contracted workers should be included in this category

Type of staff	Total Staff	Full-time		Part-time		Voluntary		Sub-Contracted ⁵	
		Males	Females	Males	Females	Males	Females	Males	Females
Operations Team									

Include: General manager / CEO, operations manager, other professional administrative staff including accountants, clerks and receptionists, cleaners, messengers, maintenance personnel, etc

⁵Freelance staff/teachers and sub-contracted workers should be included in this category

9. Theatres financial performance for 2012

Please enter **0** where the data is nil, and **'M'** where the figure is not known.

A. Type of expenditure	€
1. Staff wages and salaries (include employer's social security contributions)	
2. Sub-contracted artistic work (commissioned work)	
3. Sub-contracted legal and professional fees (including payments to accountants, etc.)	
4. Other sub-contracting fees (exclude all maintenance costs)	
5. Advertising and promotion expenditure	
6. Income tax	
7. Interests and other bank fees	
8. Fees on training courses	
9. Travel expenditure	
10. Sponsorships given to persons working / studying in this field	
11. Donations	
12. Administrative expenses (e.g. Water and electricity, telephone, internet, postage, etc.)	
13. Maintenance of premises	
14. Maintenance of equipment and machinery	
15. Depreciation of owned buildings, equipment and machinery	
16. Rent on land	
17. Rent of premises	
18. Other expenditure (specify) _____	
Total current expenditure	
19 Capital expenditure	
19.1 Acquisition of new land during 2012	
19.2 Acquisition of property during 2012	
19.3 Acquisition of new machinery and equipment during 2012	
Total capital expenditure	
20. Current capital	
20.1 Estimate the current value of all equipment and machinery owned	
20.2 Estimate the current value of the land and building(s) owned / managed	
B. Type of income	€
1. Income from box office (exclude third parties)	
2. Income from services provided	
3. Advertising	
4. Government subsidies / contributions	
5. Grants from the EU Commission / international projects	
6. Private donations	
7. Income from interests	
8. Income from rent	
9. Other income (specify) _____	
Total income	
10. Income from sale of items of capital value	
10.1 Income from sale of land	
10.2 Income from sale of property	
10.3 Income from sale of equipment and machinery	
Total from sale of items of capital value	